

ADMINISTRATIVE-INTERNAL USE ONLY

27 September 1983

MEMORANDUM FOR: Chairman, Information Systems Board

VIA : Executive Secretary, Information Systems Board

FROM : Chairman, Information Services Planning Working Group

SUBJECT : Schedule of Deliverables from the Information Services Planning Working Group

1. The Information Services Planning Working Group proposes the following schedule of milestones/deliverables in connection with its work for the ISB:

13 October 1983 : Select a planning methodology as a basis for its review of and recommendations concerning Agency information systems planning.

17 November 1983: Formulate recommendations on the organization of Agency planning for information services.

January 1984 : Present alternatives/recommendations for an Agency information services planning methodology and organization (at the ISB's January meeting). (A/IUO)

2. After the January 1984 presentation to the ISB, we propose to focus on specific requirements, the first of which probably will be the DDI's need for a scientific processing capability. But this activity will depend on the ISB's decision on our methodology/organization recommendations. (A/IUO)

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